

Personal Data Request Form

The General Data Protection Regulations (GDPR) 2016 provides you, the data subject, with a right to exercise a number of rights in respect to the data/information we hold about you or to authorise someone to act on your behalf. Please complete this form if you wish exercise any of your rights.

You will also need to provide proof of your identity. Your request will be processed within 30 calendar days upon receipt of a fully completed form and proof of identity.

Please send requests to: Data Request, SEI Investments, Alphabeta Building, 14-18 Finsbury Square, London, EC2A 1BR or email them to **SEI_Intermediaries@seic.com**

Request Type

Subject Access Request: Yes No

Portability Request: Yes No

Rectification Request: Yes No

Objection Request: Yes No

Right to be Forgotten Request: Yes No

You can research your rights on the ICO website <https://ico.org.uk> and your individual rights at:

<https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>

Requestor Details

Requestor Name

Requestor Position

Company Name

FCA Number

Date

Data Subject Details

Title: Mr Mrs Ms Miss Dr Other

Surname

Forename(s)

Date of Birth

Telephone Number

Email Address

Address

Account Number(s) List all relevant to the request

Proof of identity enclosed:

- Birth Certificate
- Passport
- Driving License
- Official Letter

If none of these documents are available to be provided please contact us on **0203 810 8000**.

Please note any other details that may be relevant to this request

Contact Preference

I would prefer to be contacted directly by:

- Post
- Telephone
- Email

I would prefer to be contacted via my Adviser by:

- Post
- Telephone
- Email

Data Subject Declaration

I certify that the information provided on this form is correct to the best of my knowledge and that I am the person to whom it relates. I understand that SEI is obliged to confirm proof of identity/authority and it may be necessary to obtain further information in order to comply with this request.

Name

Signature

Date

Important Information

Issued by SEI Investments (Europe) Limited ("SIEL"), 1st Floor, Alphabeta, 14-18 Finsbury Square, London, EC2A 1BR. SIEL is authorised and regulated by the Financial Conduct Authority (FRN 191713).